



SHRI GNANAMBICA DEGREE COLLEGE: MADANAPALLE
(AUTONOMOUS)
COURSE 3: ENGLISH BRIDGE III – GLOBAL FUTURE
SEMESTER III
(W.E.F.2026-27)



Theory **Credits: 3** **Hours per week: 4**

Learning Objectives:

1. To improve writing skills, including email writing, paragraph writing, and report writing.
2. To understand and analyze prose and short stories for better comprehension.
3. To develop interview skills and gain confidence in facing different types of interviews.
4. To enhance personality development, including time management, attitude, and emotional intelligence.

Course Objectives:

1. Students will improve their writing skills, including emails, reports, and paragraphs.
2. Students will understand and appreciate prose and short stories.
3. Students will develop interview skills and gain confidence to face interviews.
4. Students will enhance their personality, including time management, positive attitude, and emotional intelligence.

UNIT I:

1. Poem: "Where I Live?" – Arundhati Subramaniam
2. Barriers to Listening & Strategies for Effective Listening
3. E-mail Writing

UNIT II:

1. Short Story: "The First Day" – Edward P. Jones
2. Dialogue Writing
3. Resume and Cover Letter

UNIT III:

1. "The Best Investment I Ever Made" – A.J. Cronin
2. Describing Process
3. Interview Skills (Types of interviews, do's and don'ts of interviews, and stages of interviews)

UNIT – IV

1. Prose: *Principles of Good Writing* – L.A. Hills
2. Proverbs and Idioms
3. Report Writing



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UNIT – V

1. Time Management
2. Attitude
3. Social Consciousness
4. Emotional Intelligence

Suggested Classroom Activity

UNIT – I

1. Listening Comprehension
2. Writing Emails

UNIT – II

1. Self and Introducing Others
2. Resume Writing
3. Theme Debate

UNIT – III

1. Mock Interviews
2. Practice Session for Procuring Information

UNIT – IV

1. Sentence Making
2. Event Report

UNIT – V

1. Role Play
2. Monologue

Reference

1. Ghosh, B.N. (2010). *Managing Soft Skills for Personality Development*. Tata McGraw-Hill.
2. Kaul, Asha. (2005). *Effective Business Communication*. Prentice Hall India.
3. Doff, Adrian & Jones, Christopher. (2014). *Language in Use – Intermediate*. Cambridge University Press.
4. Kumar, Sanjay & Lata, Pushp. (2018). *Communication Skills*. Oxford University Press.
5. Carnegie, Dale. (1936). *How to Win Friends and Influence People*. Simon & Schuster.
6. Covey, Stephen R. (1989). *The 7 Habits of Highly Effective People*. Free Press.
7. Driscoll, Donna. (2021). *English for Job Seekers*. Cambridge India.
8. Selected newspaper articles, TED Talks, official websites, and YouTube channels used for classroom activities.



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SHRI GNANAMBICA DEGREE COLLEGE: MADANAPALLE

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GENERAL ENGLISH

COURSE-3: ENGLISH BRIDGE III – GLOBAL FUTURE

SEMESTER III

(W.E.F.2026-27)

Program: B.Sc., B. Com (CA), BBA, BCA (G & AI) Honors

Model Question Paper

Time: 3 Hrs.

Max Marks: 70

I. Answer any Three of the following questions

(3×5 = 15M)

1. Explain the central idea of the poem "Where I Live?"
2. What are the common barriers to effective listening?
3. Explain the importance of effective listening skills in communication.
4. Write an email to your lecturer for assignment extension.
5. Write an email to a company about a defective product.

II. Answer any Three of the following questions

(3×5 = 15M)

1. How does the author portray the emotions of the child in the story?
2. Write a dialogue between a customer and a shopkeeper.
3. Write a dialogue between a student and a teacher about a short-term internship.
4. Prepare a resume for a fresher applying for a job with a cover letter.
5. Prepare a resume for a web developer.

III. Answer any Two of the following questions

(2×5 = 10M)

1. Explain the central theme of the story "The Best Investment I Ever Made".
2. Describe the process of sending an email.
3. Explain the different types of interviews.
4. Discuss the important do's and don'ts of interviews.

IV. Answer any Three of the following questions

(3×5 = 15M)

1. Explain the main principles of good writing according to L.A. Hill.
2. Explain the proverb "A friend in need is a friend indeed" with an example.
3. Explain the proverb "A stitch in time saves nine".
4. Write a report on a college annual day celebration.
5. Match the following idioms in Column A with their correct meanings in Column B.

Column A

1. Break the ice
2. Piece of cake
3. Once in a blue moon
4. Spill the beans
5. Under the weather

Column B

- a) Very easy
- b) Start a conversation
- c) Very rarely
- d) Reveal a secret
- e) Feeling sick

V. Answer any Three of the following questions

(3×5 = 15M)

1. Why is time management important for students?
2. How does a positive attitude help in life?
3. Why is social awareness important in society?
4. Why is emotional intelligence important?
5. How can students improve their emotional intelligence?



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Question Paper Blue Print

Time: 3 Hrs.

Max Marks: 70

I. Answer any Three of the following questions

(3×5 = 15M)

1.
2.
3.
4.
5.

II. Answer any Three of the following questions

(3×5 = 15M)

1.
2.
3.
4.
5.

III. Answer any Two of the following questions

(2×5 = 10M)

1.
2.
3.
4.

IV. Answer any Three of the following questions

(3×5 = 15M)

1.
2.
3.
4.
5. Match the following idioms in Column A with their correct meanings in Column B.

Column A

Column B

V. Answer any Three of the following questions

(3×5 = 15M)

1.
2.
3.
4.
5.



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